



KIDNEY WEEK 2024

October 23–27 | San Diego, CA

Poster Preparation Instructions

PRINT & FONT SIZE

- Your poster must fit within the poster board surface (approx. 4 feet (1.219 m) high × 8 feet (2.438 m) wide).
- Your poster should be readable from ≥3 feet (~1 m) away. The abstract title should be ≥48-point type. The body text should be ≥24-point type.
- A light background with dark text (preferably a sans serif font) is easiest to read.

CONTENT & DESIGN

- Include the abstract title and all authors at the top of your poster (the poster number is optional). Also include a name and email (or business cards) in case viewers would like additional information.
- Highlight and summarize your abstract's main points.
- It is helpful to viewers if you indicate (by numbers, letters, or arrows) a preferred sequence that should be followed in reading your poster.
- Your poster should be self-explanatory so that you can supplement the information and discuss points raised by viewers during your presentation period. This period provides a more intimate forum for informal discussion, but discussion becomes difficult if you need to spend time explaining your poster to viewers.

ePosters

You are strongly encouraged to [prepare an ePoster](#) in addition to your printed poster. The presenting (first) author will receive an email from ASN's ePoster partner with additional details in September.

Poster Printing

ASN is pleased to provide a poster printing service to all poster presenters. This optional service is easy and convenient, allowing you to pick up your poster *on the morning of your presentation* in the Exhibit Hall A Lobby in San Diego. The presenting (first) author will receive an email in September from upload@scientificposters.com with instructions for using this service.

If you use another printing service, *do not mail your poster directly to the convention center*—the center cannot receive and hold packages for Kidney Week participants. Bring your poster with you or ask your hotel if they can receive packages for guests.

Poster Instructions

Poster Presentation Schedule

All poster sessions will be held in Exhibit Halls A–C in the San Diego Convention Center. The following schedule applies to the day your poster has been scheduled for presentation (Thursday, October 24; Friday, October 25; or Saturday, October 26):

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|---------------------------|----------------------|
| • 7:30 a.m. – 9:15 a.m. | Poster Setup |
| • 9:30 a.m. – 2:30 p.m. | Poster Viewing |
| • 10:00 a.m. – 12:00 noon | Poster Presentations |
| • 2:30 p.m. – 4:00 p.m. | Poster Dismantling |

Set up and dismantle your poster on your assigned board only during the above times on your assigned day. Your poster should be on display from 9:30 a.m. – 2:30 p.m.

- ! Do not set up your poster on the night before your scheduled day, or your poster will be discarded.
- ! Do not leave poster tubes or other materials under your poster board—these can be a tripping hazard.
- ! Posters not removed during the Poster Dismantling times will be discarded.

Poster Presentation Information

- *Posters must be presented in-person in San Diego.* The presenting (first) author or an abstract co-author must remain at the poster throughout the "Poster Presentations" period (10:00 a.m. – 12:00 noon) on your assigned presentation date.
- Poster presenters may access the Exhibit Hall during the Poster Setup/Dismantling times noted above at the Exhibit Hall A Lobby door. *Poster presenters must [register](#) themselves for the Annual Meeting (fees apply) to access the Exhibit Hall. Registration fees are not waived or discounted for poster presenters.*
- ASN will provide on your poster board:
 - A printed number that corresponds with the number in your abstract notification and the ASN Abstract Supplement PDF. Do not remove this number from your poster board. (*Note: Individual posters will not be listed in the Onsite Guide.*)
 - A QR code that links to your ePoster.
- Bring your own velcro or push pins to attach your materials. Do not use glue, tape, or staples. Velcro or push pins will not be provided by ASN.
- Do not write or paint on the poster boards.

If you have poster questions, please contact ASN at kidneyweek@asn-online.org or 202-618-4207.